

Cisco 7940/7960 Phone Reference



1 Handset with indicator light: The light strip at the top of the handset blinks when the phone rings and can be set to remain lit when there is a voice message.

2 LCD Screen: Displays information about the Cisco IP phone, such as the time, date, phone number, caller id, line and call status, and the soft key tabs.

3 Cisco IP phone model type: Indicates the Cisco IP phone model.

4 Line or speed-dial button: Opens a new line or speed dials the number on the LCD screen. Phones in the Cisco IP phone 7960 series have six line or speed dial buttons, and phones in the 7940 series have two.

5 Footstand adjustment: Allows adjustment of the angle of the phone base.

6 Directories button: Provides access to call histories and directories.

7 Help button:

8 Settings button: Provides access to phone settings such as contrast and ring sound, network configuration, and status information.

9 Speaker button: Toggles the speaker on or off.

10 Mute button: Toggles the mute on or off.

11 Headset button: Toggles the headset on or off.

12 Volume button: Increases or decreases the volume of the handset, headset or speakerphone (depending on which is active). Also controls the ringer volume (if the handset is in its cradle) and the LCD screen contrast.

13 Services button: Provides access to any available phone services.

14 Messages button: Provides access to the message system.

15 Navigation button: Allows scrolling through text and selection of features displayed on the LCD screen.

16 Dial pad: Works exactly like the dial pad on a traditional phone.

17 Soft keys: Activates any functions displayed on the corresponding LCD screen tabs. Soft keys point to feature options displayed along the button of the LCD screen.

1 AC/DC adapter port (DC48V) for power connector. For redundancy, you can use the AC adapter even if you are using inline power. The Cisco IP 7960G/7940G phone can share the power being used from the inline power and external power source. If either the inline power or the external power goes down, the phone can switch entirely to the other power source.

2 Power supply with AC plug.

3 Power cable with wall socket for connecting to power.

4 Network port (10 and 100 SW) RJ-45 to connect the phone to the network.

5 Access port (10 and 100 PC) RJ-45 to connect to personal computer.

6 Handset port for connecting a handset.

7 Headset port for connecting a headset. Enables the headset. The phone supports a four or six wire headset jack. The volume and mute controls also adjust volume to the earpiece and mute the speech path to the headset. The headset activation key is located on the front of the phone. The phone supports the following Plantronics four- or six-wire headsets: Tristar Monaural, Encore Monaural H91, and Encore Binaural H101. When a headset is used, an amplifier is not required. However, a coil cord is required to connect the headset to the headset port on the back of your Cisco IP 7960G/7940G phone.

